

Course Registration through...



Step 1
 Log into the system with your S number and password
 *The first time you access this account you will use your birth date: mmddy. You will then be prompted to create a new password.

Current Students & Staff

Sign in

Student "S" Number:

Password:

Login

(New to the portal? You will need your S number. Use student password or birthdate mmddy. If those don't work, reset your password.)

Need help?

- Lost student number?
- Forgot password?
- Reset password?
- Contact help desk?
- Apply for admission
- Supported browsers
- 24x7 Tech support 1.888.800.9198

About The Rock

- ✓ Register for classes
- ✓ Check your financial aid
- ✓ See your daily schedule
- ✓ Direct access to Desire2Learn (D2L)
- ✓ Check your RRCC email
- ✓ Contact Instructors
- ✓ Get RRCC announcements
- ✓ Pay your tuition bill
- ✓ View important deadlines and events
- ✓ View unofficial transcripts/academic status
- ✓ And more...

Step 2
 Click the student tab
 Click Look Up Classes

Welcome **Student** Student Finance Campus Life Employee Faculty Library My Tab

Course Access

Desire2Learn

- [Click here to access your RRCC Desire2Learn classes](#)
- [Click here to access your CCCOnline Courses\(sections C11, C21 only\)](#)

My Student Stuff

- Class Cancelled List
- My Class Schedule
- My Week At A Glance
- My Textbooks (Bookstore)
- View Unofficial Transcript
- Request Official Transcript
- View Holds
- My 1098T (Tax Form)
- Student Opinion of Instruction (SOI)
- Student Handbook

Academic Calendar

[Click here to see the academic calendar.](#)

Before You Register

What you need to become a student

- COF
- Academic Placement Tests
- Prerequisite Requirements
- Colorado Residency
- International Student
- RRCC Catalog
- Departments & Programs
- View Schedules

Registration Tools

- Registration Status
- Look Up Classes
- Add or Drop Classes
- Week at a Glance
- Detailed Student Schedule (with drop & withdrawal dates)

Step 3
 Select appropriate term

Step 4
 Find the appropriate subject
 Click Course Search

Look Up Classes

Select a Subject from the options provided and click on the Course Se
 Select the Advanced Search button and choose additional fields to na
 Please note: Photography courses may be under either "Art" or "Phot

Select Term or Date Range

Search by Term:

- None
- None
- Spring 2013
- Fall 2012 (View only)
- Summer 2012 (View)

Subject:

- Accounting
- Advancing Academic Achievement
- American Sign Language
- Anthropology
- Arch Eng/Construction Mgmt
- Army ROTC
- Art
- Astronomy
- Auto Collision Technology
- Auto Service Technology

Course Search Advanced Search

Step 5
 Find the appropriate class and click "View Sections"

Tips:
 Please be aware that all sections listed will include all campus options and online options

English		
060	Writing Fundamentals	View Sections
075	Special Topics	View Sections
090	Basic Composition	View Sections
121	English Composition I : CO1	View Sections
122	English Composition II: CO2	View Sections
131	Technical Writing I	View Sections
201	English Composition III: CO3	View Sections

NOTE: In order to register for classes, you must accept the terms of agreement!

Course Registration through...



Step 6a

Check the box for the desired course and click Register.

Repeat steps until schedule is complete.

You must click Submit Changes to officially register for all courses.

OR

Step 6b

Click Add to WorkSheet This will save course CRN, so you may add multiple classes at once This is necessary for courses that require co-requisites.

You must click Submit Changes to officially register for desired courses.

Sections Found																					
Accounting																					
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Location
<input type="checkbox"/>	10077	ACC	121	001	RLC	4.000	Accounting Principles I	TR	09:00 am-12:00 pm	30	1	29	0	0	0	0	0	0	Laura Vitello (P)	06/02-08/02	RWE 1604
<input type="checkbox"/>	10078	ACC	121	002	RLC	4.000	Accounting Principles I	TR	06:00 pm-09:00 pm	30	1	29	0	0	0	0	0	0	Andrew M. Johnston (P)	06/02-08/02	RWE 1604
<input type="checkbox"/>	10266	ACC	121	C11	RCN	4.000	Accounting Principles I	TBA	TBA	99	0	99	0	0	0	0	0	0	TBA	06/06-08/14	TBA

Buttons: Register, Add to WorkSheet, Class Search

Add or Drop Classes

- If you have not registered for a course in more than 12 months, please check your [Registration Status](#) before you continue. If your status is Inactive, you will not be able to register until you submit a [Re-Admit Application](#).
- To apply for the College Opportunity Fund (COF) stipend, please [click here](#).
- To authorize the COF stipend, please [click here](#).
- To search for a class, click on the Class Search button.
- You must click the "**SUBMIT CHANGES**" button to record all changes.
- To add a class, enter CRN in the Add Class box below and click "**SUBMIT CHANGES**".
- To drop a class:
 - Read important [financial aid information](#).
 - Click on action menu next to the CRN.
 - Select "**DROP WEB**" and click "**SUBMIT CHANGES**". If no options appear, it is not available.
- Click on [View Detailed Student Schedule](#) link to print a copy and confirm your registration.

By submitting my registration request I hereby state that I will be responsible academically and financially for these classes, that I have class prerequisites.

Add Classes Worksheet

CRNs

20919

Submit Changes Class Search Reset

Tips

- Pay attention to all course details.
- Be aware of the start and end dates. Some courses are accelerated, late start, etc.
- Most courses with TBA under the time and location column are Online
- The Arvada campus classes are listed as RARV
- Consider outside commitments when planning your academic schedule. 12—15 credits can be as much work as a full-time job.

Step 7

Authorize your COF*
*Must submit authorization

View Detailed Schedule & Print (if desired)

- If you have not registered for a course in more than 12 months, please check your [Registration Status](#) before you continue. If your status is Inactive, you will not be able to register until you submit a [Re-Admit Application](#).
- To apply for the College Opportunity Fund (COF) stipend, please [click here](#).
- To authorize the COF stipend, please [click here](#).
- To search for a class, click on the Class Search button.
- You must click the "**SUBMIT CHANGES**" button to record all changes.
- To add a class, enter CRN in the Add Class box below and click "**SUBMIT CHANGES**".
- To drop a class:
 - Read important [financial aid information](#).
 - Click on action menu next to the CRN.
 - Select "**DROP WEB**" and click "**SUBMIT CHANGES**". If no options appear, it is not available.
- Click on [View Detailed Student Schedule](#) link to print a copy and confirm your registration.